

PALM VILLA

Termination of Lease Agreement:

Unit number: _____ Date Vacated: _____

Name of Tenant: _____

Future Residential Address: _____

Forwarding Postal Address: _____

Contact number: _____

Email Address: _____

Banking Details for Refunds:

Bank: _____

Account Holder: _____

Account Type: _____

Account Number: _____

Branch: _____

Branch Code: _____

Rent Deposit Paid: _____

Date Paid: _____

Water Deposit Paid: _____

Date Paid: _____

FOR OFFICE USE ONLY:

Final Water Reading: _____ Reading Date: _____

Deductions:

1. Water Account: _____

2. Repairs Done: _____

3. Aircon Remotes: _____

4. Keys: _____

5. Vehicle Registration: _____

6. Vehicle Disk: _____

Refundable:

1. Water Deposit: _____

2. Rent Deposit: _____

- No Refunds will be paid before receipt of keys, termination form, and gate access disk, please contact Mr. Kobus van Niekerk: 082 923 5373 to hand him the key and disk.
- Please note that deposits will take place 30 days after the date vacated